**CTE Writing Ideas from Techniques Magazine – February 2010**

Effective Memos

Document Laboratory Processes

Complete Work Logs

Prepare Case Studies

Use Vocabulary in Context

Proofread Documents

Summarize Project Results

Develop Resumes

“Write to Learn” about class experiences and field trips

Learning logs

Exit slips

Admit slips

Inquiry logs

Double entry journals

Study guides

Lab reports

Process Papers

Business Proposals

Editorials

Letter to the Editor, Board Members, other letters

Speeches

Proposals

Reviews

Business Plans

Evaluations

Articles

Memoirs

Personal Narrative